



Ashington Town Council
Town Hall, 65 Station Road
Ashington, Northumberland
NE63 8RU
Tel: (01670) 624521
Mobile: 07726954934

E-mail: sarah.eden@ashingtontowncouncil.gov.uk

Website: www.ashingtontowncouncil.gov.uk

<https://www.facebook.com/ashingtontowncouncil>

<https://www.instagram.com/ashingtontc/>

5th February 2024

To All members of the Council

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL SERVICE COMMITTEE MEETING**, in **THE COUNCIL CHAMBER, 65 STATION ROAD, NE63 8RU**, on **Tuesday 13th February 2024 at 6:00pm**.

The agenda for the meeting is set out below, along with associated papers. If you have any questions about any of the items on the agenda, please contact the office.

The meeting is open to the press and public. Our Risk Assessment requires that anyone wishing to attend the meeting, reads the risk assessment and meeting guidelines in advance. These are available on request, or via the Town Council website.

A handwritten signature in black ink, appearing to read "Sarah Eden".

Sarah Eden
Executive Office/RFO

AGENDA

1. WELCOME BY THE CHAIR

The Chair will open the meeting.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DISCLOSURE OF INTERESTS

To receive any declarations of disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

Members are also reminded that they need to regularly review their declarations of interest forms and ensure they remain up to date.

4. DISPENSATIONS

To receive and consider any dispensations.

5. PUBLIC PARTICIPATION

The Chair to receive any items put forward by members of the public and to put questions to or draw relevant matters to the attention of the Council. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

Please email/telephone the Clerk with questions on items on the agenda no later than 5.00pm on Monday 12th February 2024.

6. MINUTES OF LAST MEETING

To receive and sign as a true record, the minutes of the meeting held on Tuesday 12th December 2023 (enc)ⁱ

7. CLERK AND OFFICER UPDATES

To receive an update on items actioned since the previous meeting (enc)ⁱⁱ

8. BUDGET AND EXPENDITURE 2023/24

a) Updated Budget Report

To receive updated budget report; any questions will be taken to be answered by the Responsible Financial Officer who is not in attendance (RFO) (enc)ⁱⁱⁱ

b) Accounts Paid and to be Paid (including Bank Reconciliation)

To receive a schedule of accounts paid and to be paid; to endorse those accounts paid, and agree those to be paid, since 1st December 2023 (enc)^{iv}

9. SMALL GRANT FUNDING – FEBRUARY 2024 (enc)^v

a) Ashington Community Litter Pickers

To receive an application from Ashington Community Litter Pickers, and agree to consider the application and any award

b) Butokokan Judo

To receive an application from Butokokan Judo, and agree to consider the application and any award

c) North Seaton Colliery Community Centre

To receive an application from North Seaton Colliery Community Centre, and agree to consider the application and any award

10. ANNUAL GRANT AID FUNDING UPDATES

a) YMCA Northumberland

To receive update on work this year to date, and agree to release 2nd and 3rd instalment of annual funding (enc)^{vi}

b) Escape Family Support

To receive update on work this year to date, and agree to release 2nd and 3rd instalment of annual funding (enc)^{vii}

11. EVENTS APRIL – JULY 2024

To receive proposed plans and budget for the events listed, and agree to delegate responsibility for organisation and delivery to the Communication and Engagement Officer, with spending delegated to the Executive Officer/RFO in accordance with Financial Regulations (enc)^{viii}

a) Great British Spring Clean

To receive and endorse published activities during the week of 25th March – 30th March (enc)^{ix}

b) Bunny Hop Easter Egg Trail

To agree £400 budget for the Bunny Hop Easter Egg trail (23rd March – 23rd April), with participating shops and traders, and presentation at Ashington Library

c) St George's Day Parade

To agree to host a shop front window competition and flag display to support the St. Georges' Day Parade (20th April) being organised by The Royal Regiment of Fusiliers, with prizes for 1st, 2nd, and 3rd to the value of £350

d) Climate Change School Poster Competition

To agree a budget of £2,500 to support a School's Poster Competition, launched in advance of Earth Day (21st April), with posters professionally displayed on bus shelters and litter bins throughout the town in readiness of Great Big Green Week

e) Great Big Green Week

To agree a budget of £1,500 to host Environmentally focused market stalls on the Ashington Tuesday Market, as well as running the popular sustainable resident raffle

f) Ashington Fair Day

To agree to host the event at People's Park on Sunday 7th July 2024, and to agree a budget of £14,000

12. DETACHED YOUTH WORK

a) Report of meeting held on 14th December 2023, and work delivered to date

To receive a report of the liaison meeting held on 14th December 2023, and a summary of the work delivered to date, and agree any action, or questions to be taken back (enc)^x

b) Cost of delivery

To agree to pay the invoice for detached youth work delivered in quarter three, October through to December

13. DRAFT REPORT OF ENHANCED NEIGHBOURHOOD SERVICES PARTNERSHIP BOARD MEETING

To receive a report of the meeting held on 16th January 2024, and agree any compliments, comments, or issues to be brought to the next meeting (enc)^{xi}

14. ELECTRIC VEHICLE CHARGEPOINTS AT ASHINGTON THROUGH LOCAL ELECTRIC VEHICLE INFRASTRUCTURE (LEVI) FUNDING

To receive the information from Climate Change Team at Northumberland County Council and agree to respond on proposed locations of charge-points (enc)^{xii}

15. EXCLUSION OF PRESS AND PUBLIC

In accordance with section 1 (2) LGA 1960, to agree to exclude the press and public due to the confidential nature of the business being transacted.

16. PLAY AREA UPDATE

To receive updates on the legal position in respect noted Ashington play areas, and agree any action to be taken, including any further delegation to the Executive Officer (enc)^{xiii}

17. DATE, TIME AND VENUE FOR THE NEXT MEETING

Tuesday 12th March 2024, 6:00pm, Council Chamber.

ENCLOSURES

- i Draft Minutes of the Finance and General Services Committee, 12th December 2023
- ii Clerk and Officer Update, February 2023
- iii Updated Budget Report 2023/24 (February)
- iv Schedule of Accounts paid/to be paid (February)
- v Summary of Small Grant applications
- vi YMCA update (to follow)
- vii Escape Family Support update
- viii April to June events summary and proposed budget
- ix Spring Clean Poster
- x Detached Youth Work - YMCA
- xi Report of Partnership Enhanced Services Meeting, 16th January 2024
- xii Electric ChargePoint's – Call for feedback
- xiii P&C Play Areas