



Ashington Town Council
Town Hall
65 Station Road
Ashington Northumberland NE63 8RX
Town Clerk: Sarah Eden

Tel: (01670) 624520 / 624521

E-mail: clerk@ashingtontowncouncil.gov.uk
Website: www.ashingtontowncouncil.gov.uk

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL SERVICE COMMITTEE MEETING**, in **THE COUNCIL CHAMBER, 65 STATION ROAD, NE63 8RX**, on **Tuesday 11th October 2022 at 6:00pm**.

The agenda for the meeting is set out below, along with associated papers. If you have any questions about any of the items on the agenda, please contact the office.

The meeting is open to the press and public, except where the item is agreed confidential. Our Risk Assessment requires that anyone wishing to attend the meeting, reads the risk assessment and meeting guidelines in advance. These are available on request, or via the Town Council website.

Sarah Eden
Clerk to the Town Council

4th October 2022

AGENDA

1. WELCOME BY THE CHAIR

Welcome by Cllr Lynne Grimshaw

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DISCLOSURE OF INTERESTS

To receive any declarations of disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

Members are also reminded that they need to regularly review their declarations of interest forms and ensure they remain up to date.

4. DISPENSATIONS

To receive and consider any dispensations.

5. PUBLIC PARTICIPATION

The Chair to receive any items put forward by members of the public and to put questions to or draw relevant matters to the attention of the Council. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

Please email/telephone the Clerk with questions on items on the agenda no later than 5.00pm on Monday 10th September 2022.

6. MINUTES OF FGS MEETING HELD ON TUESDAY 27th SEPTEMBER 2022

To receive and sign as a true record, the minutes of the meeting held on Tuesday 27th September 2022 (enc)ⁱ

7. CLERK AND OFFICER UPDATES

To receive verbal update on items actioned since the previous meeting

8. YMCA

To receive verbal update on work this year to date, and agree to release 2nd instalment of annual funding

9. NORTHUMBERLAND CITIZENS ADVICE

To receive update on work this year to date, and agree to release 2nd instalment of annual funding (enc)ⁱⁱ

10. BUDGET AND EXPENDITURE 2022/23

a) Updated Budget Report

To receive updated budget report, and address any questions to the RFO (enc)ⁱⁱⁱ

b) Accounts Paid

To receive a schedule of accounts paid since the September FGS Meeting; and to endorse those accounts paid according to the Council's Financial Regulations (to be tabled)^{iv}

c) Expected underspend to support Warm Hub Funding

To agree to move £6,750 allocated to Councillor Expenses to a Funding pot available to support the creation and running of Warm Hubs in Ashington (enc)^v

11. SMALL GRANT FUNDING - OCTOBER 2022

To receive a summary of the small grant applications received between 5th September - 30th September, and agree any awards (enc)^{vi}

12. NORTH SEATON COLLIERY ALLOTMENT SITE

a) Buildings

To consider whether to give retrospective permission for building(s) on an allotment plot at North Seaton Colliery Allotment site, based on new measurements taken by officers (to follow)^{vii}

b) Security

To endorse the decision that the external gate to the plot from the field (also allowing access to the allotment site) must only be accessible when the plot holder is on-site, and that contact details for those visiting regularly should be shared with the Council

13. EXCLUSION OF THE PRESS AND PUBLIC

The Town Council is invited to consider passing the following resolution:

That the press and public be excluded from the meeting during consideration of the following item, permitted under Part I of Schedule 12A of the Local Government Act 1972 (as amended by the Local Authorities (Access to Information) (Exempt Information) (England) Order 2006) Act as the matter is confidential (3) Information relating to Business Affairs.

14. ENVIRONMENTAL WORK

a) Quotation for Work

To receive a quotation to remove hedgerow on Woodhorn Lane at the entrance to Ashington Community FC, between the zebra crossing (north) and junction (south), for the purpose of alleviating fly-tipping and accumulations of rubbish, and agree to seek 50% contribution from Northumberland County Council (enc)^{viii}

b) Officer Delegation

To agree to delegate to the Assets and Facilities Manager, that the work is ordered, following written confirmation of 50% share of costs by Northumberland County Council

15. REPLACEMENT BUS SHELTERS

a) Quotation for Bus Shelter outside Sports Direct

To receive report and quotations for a replacement shelter outside Sports Direct, on Woodhorn Road, and agree to place an order for the work to be carried out (enc)^{ix}, (enc)^x

b) Officer Delegation

To agree to delegate to the Assets and Facilities Manager, in consultation with Ward Cllrs, those bus shelters to be replaced in the agreed style, according to their lifespan, within the available budget and with funding received via County Cllr Small Schemes

16. DATE, TIME AND VENUE FOR THE NEXT MEETING

Tuesday 8th November 2022, 6:00pm, Council Chamber.

ENCLOSURES

-
- ⁱ Draft Minutes of the Finance and General Services Committee, 27th September 2022
 - ⁱⁱ Northumberland Citizens Advice
 - ⁱⁱⁱ Updated Budget Report 2022/23
 - ^{iv} Schedule of Accounts paid (to be tabled)
 - ^v Warm Hubs information
 - ^{vi} Summary of Small Grant Applications received – October 2022
 - ^{vii} Building Sizes
 - ^{viii} CONFIDENTIAL Quotation for works
 - ^{ix} CONFIDENTIAL Report on proposed replacement Bus Shelters
 - ^x CONFIDENTIAL Quotations for Bus Shelter at Sports Direct (Woodhorn Road)