



Ashington Town Council
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To: ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL SERVICE COMMITTEE MEETING**, in **THE COUNCIL CHAMBER, 65 STATION ROAD, NE63 8RX**, on **Tuesday 14th JUNE 2022 at 6:00pm**.

The agenda for the meeting is set out below, along with associated papers. If you have any questions about any of the items on the agenda, please contact the office.

The meeting is open to the press and public. Our Risk Assessment requires that anyone wishing to attend the meeting, reads the risk assessment and meeting guidelines in advance. These are available on request, or via the Town Council website.

Sarah Eden
Clerk to the Town Council

7th JUNE 2022

AGENDA

1. ELECTION OF CHAIR

In accordance with Standing Orders, to receive nominations for Chair of the Finance and General Purposes Committee of Ashington Town Council, and in the event of more than one Councillor being proposed and seconded, to take a vote and elect the Councillor with the majority

2. ELECTION OF VICE-CHAIR

In accordance with Standing Orders, to receive nominations for Vice-Chair of the Finance and General Purposes Committee of Ashington Town Council, and in the event of more than one Councillor being proposed and seconded, to take a vote and elect the Councillor with the majority

3. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

4. DISCLOSURE OF INTERESTS

To receive any declarations of disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

Members are also reminded that they need to regularly review their declarations of interest forms and ensure they remain up to date.

5. DISPENSATIONS

To receive and consider any dispensations.

6. PUBLIC PARTICIPATION

The Chair to receive any items put forward by members of the public and to put questions to or draw relevant matters to the attention of the Council. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

Please email/telephone the Clerk with questions on items on the agenda no later than 5.00pm on Monday 13th June 2022.

7. MINUTES OF LAST MEETING

To receive and sign as a true record, the minutes of the meeting held on Tuesday 10th May 2022 (enc)ⁱ

8. CLERK AND OFFICER UPDATES

To receive an update on items actioned since the previous meeting (enc)ⁱⁱ

9. BUDGET AND EXPENDITURE 2022/23

a) Updated Budget Report

To receive updated budget report and address any questions to the Responsible Financial Officer (RFO) (enc)ⁱⁱⁱ

b) Accounts Paid and to be Paid (including Bank Reconciliation)

To receive a schedule of accounts paid and to be paid; to endorse those accounts paid and agree those to be paid, since 10th May 2022 (enc)^{iv}

10. ANNUAL GRANT AID AWARDS

a) Summary of Applications

To receive a summary of Annual Grant Aid Funding requests for the current financial year (enc)^v

b) Funding Awards

To agree individual annual funding awards based on the applications received, and presentations made, in respect of the following organisations:

- i. Ashington Cricket Club*
- ii. Ashington Hirst Running Club*
- iii. Ashington Joint Welfare Rugby Club*
- iv. Ashington Rugby Cricket Club*
- v. Ashington Swimming Club*
- vi. Being Woman*
- vii. Citizens Advice Northumberland*
- viii. Cycling4Everyone Limited (Events)*
- ix. Cycling4Everyone Limited (Staffing)*
- x. Escape Family Support*
- xi. Full Food Circle*
- xii. Koast Radio*
- xiii. Northumberland Community Bank*
- xiv. Northumberland CVA (Employability Support)*
- xv. Northumberland CVA (Group Development)*
- xvi. Real Deal Plus*
- xvii. Wansbeck Valley Foodbank*
- xviii. YMCA*

11. STATION ROAD PLANTING

a) *Designs and Plant Supply*

To receive Planting Designs and Maintenance Plans for Station Road from Garden Narratives, and agree to accept the designs, and to source the plants directly using funds from the Environmental Enhancements Budget (circa £18,000) (enc)^{vi} (*Designs to be tabled*)

b) *Planting and Labour*

To agree to utilise the Council's workforce, plus an additional casual worker, to plant up the beds alongside Garden Narratives (circa four days)

c) *School Participation in Sustainable Planting Signage*

To agree a budget for 'Sustainable Planting Packs' for schools who have participated in our 'Work in Progress' sign design competition, from the Climate Change budget

12. ELECTRIC CHARGING POINT

a) *Quotation*

To receive, consider and agree the quotation to install an electric charging point at Green Lane to progress the Council's commitment to reducing its carbon emissions (enc)^{vii}

b) *License to Alter*

To agree to request that Advance Northumberland prepare a Draft 'License to Alter' in respect of installing an electric charging point on their premises at Green Lane, at a cost of £150, and agree to delegate that the Clerk verifies the terms, and signs the License on behalf of the Council

13. JACK CHARLTON STATUE AND CHARLTON BROTHERS PROJECT

a) *Onsite Meeting*

To receive a report of the meeting held on 24th May (including update), which outlines the convergence of the projects and details the parties involved (enc)^{viii}

b) *Exclusion of Press and Public*

The Town Council is invited to consider passing the following resolution:

That the press and public be excluded from the meeting during consideration of the following items (c) and (d), permitted under Part I of Schedule 12A of the Local Government Act 1972 (as amended by the Local Authorities (Access to Information) (Exempt Information) (England) Order 2006) Act '*Contract for the supply of services*'

c) *Jack Charlton Statue – Foundations*

To receive, consider and agree to pay for the advice of a structural engineer to determine the required foundation for the Jack Charlton Statue, for which the work will be professionally indemnified (enc)^{ix}

d) *Landscape Architecture for Charlton Brothers Project*

To receive, consider and agree the fees associated with the landscape design, consultation and construction liaison associated with the project (enc)^x

e) *Budget for Charlton Brothers Project*

To receive an updated financial summary, and agree any further funding to be committed to the project (enc)^{xi}

14. HIRST PARK – PARTNERSHIP WORKING

a) *Report of Meeting*

To receive the report of the meeting held on Wednesday 25th May 2022 (enc)^{xii}

b) Action Days at Hirst Park

To consider the Council's support of, and involvement in, a calendar of Hirst Park Action Days

15. DATE, TIME AND VENUE FOR THE NEXT MEETING

Tuesday 12th July 2022, 6:00pm, Council Chamber.

16. EXCLUSION OF PRESS AND PUBLIC

The Town Council is invited to consider passing the following resolution:

That the press and public be excluded from the meeting during consideration of the following items (17) and (18), permitted under Part I of Schedule 12A of the Local Government Act 1972 (as amended by the Local Authorities (Access to Information) (Exempt Information) (England) Order 2006) Act '*Information relating to an individual*'

17. NORTH SEATON COLLIERY ALLOTMENT SITE

To receive a confidential report and agree the Town Council's response (enc)^{xiii}

18. HIRST EAST END ALLOTMENT ASSOCIATION

To receive a confidential report and agree appropriate action (to follow)^{xiv}

ENCLOSURES

ⁱ Draft Minutes of the Finance and General Services Committee, 10th May 2022

ⁱⁱ Clerk and Officer Update, June 2022

ⁱⁱⁱ Updated Budget Report 2022/23

^{iv} Schedule of Accounts paid/to be paid

^v Summary of Annual Grant Aid Applications

^{vi} Plant Costings

^{vii} Quotation Electric Charging Point

^{viii} Report of the meeting held on 25th May 2022, Hirst Park

^{ix} Fees for Professionally Indemnified structural assessment

^x Schedule of Fees for Landscape Architect

^{xi} Financial Summary of Charlton Projects

^{xii} Hirst Park – Report of Meeting – 25th May 2022

^{xiii} Confidential Report

^{xiv} Confidential Report