



Ashington Town Council
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To: **ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL SERVICE COMMITTEE MEETING**, in **HIRST WELFARE CENTRE, ALEXANDRA ROAD, NE63 9HN**, on **Tuesday 14th February 2023 at 6:00pm**.

The agenda for the meeting is set out below, along with associated papers. If you have any questions about any of the items on the agenda, please contact the office.

The meeting is open to the press and public, except where the item is agreed confidential. Our Risk Assessment requires that anyone wishing to attend the meeting, reads the risk assessment and meeting guidelines in advance. These are available on request, or via the Town Council website.

Sarah Eden
Clerk to the Town Council

31st January 2023

AGENDA

1. WELCOME BY THE CHAIR

Welcome by Cllr Lynne Grimshaw

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DISCLOSURE OF INTERESTS

To receive any declarations of disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

Members are also reminded that they need to regularly review their declarations of interest forms and ensure they remain up to date.

4. DISPENSATIONS

To receive and consider any dispensations.

5. PUBLIC PARTICIPATION

The Chair to receive any items put forward by members of the public and to put questions to or draw relevant matters to the attention of the Council. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

Please email/telephone the office with questions on items on the agenda no later than 5.00pm on Monday 13th February 2023

6. MINUTES OF FGS MEETING HELD ON TUESDAY 17th JANUARY 2023

To receive and sign as a true record, the minutes of the meeting held on Tuesday 17th January 202 (enc)ⁱ

7. CLERK AND OFFICER UPDATES

To receive verbal update on items actioned since the previous meeting (to be tabled)ⁱⁱ

8. NORTHUMBERLAND COMMUNITY BANK

To receive an update on work this year to date, and agree to release the 3rd and final instalment of annual funding (enc)ⁱⁱⁱ

9. YMCA

To receive an update on work this year to date, and agree to release 3rd and final instalment of annual funding (enc)^{iv}

10. NORTHUMBERLAND CITIZENS ADVICE

To receive an update on work this year to date, and agree to release 3rd and final instalment of annual funding (enc)^v

11. BUDGET AND EXPENDITURE 2022/23

a) Updated Budget Report

To receive updated budget report, and address any questions to the RFO (enc)^{vi}

b) Accounts Paid

To receive a schedule of accounts paid since the January FGS Meeting; and to endorse those accounts paid according to the Council's Financial Regulations (enc)^{vii}

12. NORTHUMBERLAND COUNTY COUNCIL – ENVIRONMENTAL ENFORCEMENT OFFICER

To receive a summary of the enforcement action undertaken in the 2022 calendar year from John Robertson (NCC Principal Officer, Environmental Enforcement), along with updated costs for the continued provision of an Environmental Enforcement Officer (0.5 FTE) for a further year under Service Level Agreement (SLA) with Northumberland County Council, and (enc)^{viii}

13. SMALL GRANT FUNDING – FEBRUARY 2022

To receive a summary of the small grant applications received between 3rd January 2023 – 7th February 2023, and agree any awards (enc)^{ix}

14. COMMUNITY DEFIBRILLATORS

To receive the report on the supported locations for installation of twelve community defibrillators, and agree to proceed with the order and works associated with installation and registration (enc)^x

15. NEW and REPLACEMENT BUS SHELTERS

a) Woodhorn Road

To receive a proposal from Hirst Ward Cllrs, and supporting report from the Assets and Facilities Manager, on the installation of a new shelter on Woodhorn Road (following consultation), and agree action (enc)^{xi}

b) Bus Interchange

To receive a proposal from Cllr Caroline Ball, and supporting report from the Assets and Facilities Manager, to install two new shelters on the south carriageway of the Bus Interchange, with a view to being funded via Cllr Ball's Members' Local Improvement Scheme (MLIS) (enc, as above)

c) Station Road – Adjacent to St. Aidan's Church

To receive a proposal from Cllr Lynne Grimshaw, and supporting report from the Assets and Facilities Manager, to install a new shelter, with a view to being funded via Cllr Grimshaw's Members' Local Improvement Scheme (MLIS) (enc, as above)

d) Replacement Shelters

To agree to delegate to the Assets and Facilities Manager (in consultation with ward Cllrs), the purchase of up to four replacement shelters, from the Council's preferred supplier, according to lifespan, as included in the 2023/24 budget

16. PUBLIC FOOTPATH 100 – EXTINGUISHMENT ORDER

In accordance with Highways Act 1980, Section 118A, to formally receive the extinguishment order from Northumberland County Council (enc)^{xii}

17. DATE, TIME AND VENUE FOR THE NEXT MEETING

Tuesday 14th March 2023, 6:00pm, Council Chamber.

ENCLOSURES

- i Draft Minutes of the Finance and General Services Committee, 17th January 2023
- ii Clerks and Officers Update (to be tabled)
- iii Northumberland Community Bank
- iv YMCA
- v Northumberland Citizens Advice
- vi Updated Budget Report 2022/23
- vii Schedule of Accounts paid and to be paid
- viii Summary of Enforcement action and SLA costs
- ix Summary of Small Grant Applications received – February 2023
- x Report on Community Defibrillators - Locations
- xi Report, including Ward Cllrs' proposal following consultation
- xii Footpath Order