



Ashington Town Council
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To: **ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL SERVICE COMMITTEE MEETING**, at **North Seaton Community Centre, Manley View, NE63 9TF**, on **Tuesday 15TH February 2022 at 6:00pm**.

The agenda for the meeting is set out below, along with associated papers. If you have any questions about any of the items on the agenda, please contact the office.

The meeting is open to the press and public. Our Risk Assessment requires that anyone wishing to attend the meeting, reads the risk assessment and meeting guidelines in advance. These are available on request, or via the Town Council website.

Sarah Eden
Clerk to the Town Council

8th February 2022

AGENDA

1. WELCOME BY THE CHAIR

Welcome by Cllr Lynne Grimshaw.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DISCLOSURE OF INTERESTS

To receive any declarations of disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

Members are also reminded that they need to regularly review their declarations of interest forms and ensure they remain up to date.

4. DISPENSATIONS

To receive and consider any dispensations.

5. PUBLIC PARTICIPATION

The Chair to receive any items put forward by members of the public and to put questions to or draw relevant matters to the attention of the Council. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

Please email/telephone the Clerk with questions on items on the agenda no later than 5.00pm on Monday 14th February 2022.

6. MINUTES OF LAST MEETING

To receive and sign as a true record, the minutes of the meeting held on Tuesday 18th January 2022 (enc)ⁱ

7. CLERK AND OFFICER UPDATES

To receive an update on items actioned since the previous meeting (enc)ⁱⁱ

8. BUDGET AND EXPENDITURE 2021/22

a) Updated Budget Report

To receive updated budget report and address any questions to the Responsible Financial Officer (RFO) (enc)ⁱⁱⁱ

b) Accounts Paid and to be Paid

To receive a schedule of accounts; to endorse those accounts paid via delegated authority, and approve those accounts to be paid, since 18th January 2022 (enc)^{iv}

9. APPLICATIONS FOR FUNDING SUPPORT.

To consider any requests received for funding support and agreed any awards as delegated:

a) ESCAPE Family Support (enc)^v

10. ALEXANDRA ROAD PLAY AREA

a) Summary of Discussion

To receive a summary of the discussion from the working group meeting held on Monday 31 January 2022 (enc)^{vi}

b) Preferred Supplier/Consultation

To agree to delegate that the Assets and Facilities Manager, in consultation with Ward Cllrs, awards a preferred supplier to design an accessible junior play area to a budget of £40,000, and coordinates consultation with nearby Sure Start Children's Centre on key aspects of the design

c) Final Design

To agree that the final design be brought back to committee for approval, prior to placing the order

11. ENVIRONMENTAL PROPOSAL

To receive and consider an environmental proposal for the Town Centre and additional floral presentations in the town (enc)^{vii}

12. NORTHUMBERLAND COUNTY COUNCIL – ENVIRONMENTAL ENFORCEMENT OFFICER

To receive an updated Service Level Agreement (SLA) from Northumberland County Council (enc)^{viii}, and agree to sign up to funding an Environmental Enforcement Officer (0.5 FTE) for a further year (enc)^{ix}

13. DATE, TIME AND VENUE FOR THE NEXT MEETING

Tuesday 8 March 2022, 6:00pm at North Seaton Community Centre, Manley View, Ashington, NE63 9TF.

14. EXCLUSION OF PRESS AND PUBLIC

The Town Council is invited to consider passing the following resolution:

That the press and public be excluded from the meeting during consideration of the following item, permitted under Part I of Schedule 12A of the Local Government Act 1972 (as amended by the Local Authorities (Access to Information) (Exempt Information) (England) Order 2006) Act; as the matter is confidential, for reason of 'terms of tenders, and proposals and counter proposals in negotiations for contracts'.

15. ALLOTMENT BOUNDARY FENCING

In accordance with Financial Regulations, to receive costs for fencing work at ??? Allotments, and to agree to place an order for the work to be carried out (enc)^x

ENCLOSURES

- i Draft Minutes of the Finance and General Services Committee, 18th January 2022
- ii Clerk and Officer Update, February 2022
- iii Updated Budget Report, February 2022
- iv Schedule of accounts paid and to be paid, since 18th December 2021
- v ESCAPE Family Support
- vi Alexandra Road Play Area – Meeting 31st January 2022
- vii Environmental Proposal
- viii SLA Environmental Enforcement Officer, including costs
- ix Summary of Enforcement Activity/Action year to date
- x Quotes for allotment fencing