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2<sup>nd</sup> October 2023

### **To All members of the Council**

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL SERVICE COMMITTEE MEETING**, in **THE COUNCIL CHAMBER, 65 STATION ROAD, NE63 8RX**, on **Tuesday 10<sup>th</sup> October at 6:00pm**.

The agenda for the meeting is set out below, along with associated papers. If you have any questions about any of the items on the agenda, please contact the office.

The meeting is open to the press and public. Our Risk Assessment requires that anyone wishing to attend the meeting, reads the risk assessment and meeting guidelines in advance. These are available on request, or via the Town Council website.

A handwritten signature in black ink, appearing to read "Sarah Eden".

**Sarah Eden**  
**Executive Office/RFO**

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### **AGENDA**

#### **1. WELCOME BY THE CHAIR**

The Chair will open the meeting.

#### **2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

#### **3. DISCLOSURE OF INTERESTS**

To receive any declarations of disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

*Members are also reminded that they need to regularly review their declarations of interest forms and ensure they remain up to date.*

#### **4. DISPENSATIONS**

To receive and consider any dispensations.

#### **5. PUBLIC PARTICIPATION**

The Chair to receive any items put forward by members of the public and to put questions to or draw relevant matters to the attention of the Council. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

*Please email/telephone the Clerk with questions on items on the agenda no later than 5.00pm on Monday 9<sup>th</sup> October 2023.*

#### **6. MINUTES OF LAST MEETING**

To receive and sign as a true record, the minutes of the meeting held on Tuesday 12<sup>th</sup> September 2023 (enc)<sup>i</sup>

#### **7. CLERK AND OFFICER UPDATES**

To receive an update on items actioned since the previous meeting (enc)<sup>ii</sup> *to be tabled*

#### **8. BUDGET AND EXPENDITURE 2023/24**

##### ***a) Updated Budget Report***

To receive updated budget report; any questions will be taken to be answered by the Responsible Financial Officer who is not in attendance (RFO) (enc)<sup>iii</sup>

##### ***b) Accounts Paid and to be Paid (including Bank Reconciliation)***

To receive a schedule of accounts paid and to be paid; to endorse those accounts paid, and agree those to be paid, since 24<sup>th</sup> August 2023 (enc)<sup>iv</sup>

#### **9. DETACHED YOUTH WORK**

##### ***a) Report of meeting held on 25<sup>th</sup> September 2023, and work delivered to date***

To receive a report of the liaison meeting held on 25<sup>th</sup> September 2023, and a summary of the work delivered to date, and agree any action, or questions to be taken back (enc)<sup>v</sup>

##### ***b) Cost of delivery***

To agree to pay the invoice for detached youth work delivered in quarter two, when received at the end of September.

#### **10. SMALL GRANT FUNDING – OCTOBER 2023**

##### ***a) Small Grant Applications (October)***

To receive a summary of the small grant applications received between 11<sup>th</sup> September – 29<sup>th</sup> September 2023, and agree any awards (enc)<sup>vi</sup>

##### ***b) North East Immediate Care (NEIC)***

To consider the small grant application received in July 2023, following further information and presentation to Full Council, and agree any award (enc)<sup>vii</sup>

#### **11. ANNUAL GRANT AID FUNDING UPDATES**

##### ***a) Wansbeck Valley Foodbank (WVFB)***

To receive update on work this year to date, and agree to release 2nd instalment of annual funding (enc)<sup>viii</sup>

##### ***b) Escape Family Support***

To receive update on work this year to date, and agree to release 2<sup>nd</sup> instalment of annual funding (to follow)<sup>ix</sup>

##### ***c) Northumberland Citizens Advice***

To receive update on work this year to date, and agree to release 2<sup>nd</sup> instalment of annual funding (to follow)<sup>x</sup>

## **12. A196 NORTH SEATON ROAD, ASHINGTON – WALKING AND CYCLING SCHEME**

To receive and agree a response to the consultation from NCC (enc)<sup>xi</sup>

## **13. EXCLUSION OF PRESS AND PUBLIC**

In accordance with section 1 (2) LGA 1960, to agree to exclude the press and public due to the confidential nature of the business being transacted.

## **14. STATION ROAD CCTV**

### ***a) Recommendations and Costs***

To receive recommendations and costs to provide upgraded CCTV cameras and transmission equipment, to supply and install new equipment, and to provide monitoring, in respect of Station Road (including Station Road West and Woodhorn Road) (to follow)<sup>xii</sup>

### ***b) Agree Contract and Order***

Following recommendation and consideration of any costs for 2023/24, and under contract for the next five years, to agree to place order.

## **15. DATE, TIME AND VENUE FOR THE NEXT MEETING**

Tuesday 14<sup>th</sup> November 2023, 6:00pm, Council Chamber.

## **ENCLOSURES**

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<sup>i</sup> Draft Minutes of the Finance and General Services Committee, 12<sup>th</sup> September 2023

<sup>ii</sup> Clerk and Officer Update, October 2023

<sup>iii</sup> Updated Budget Report 2023/24

<sup>iv</sup> Schedule of Accounts paid/to be paid

<sup>v</sup> Detached Youth Work - YMCA

<sup>vi</sup> Summary of Small Grant Applications received – September 2023

<sup>vii</sup> Redacted Grant Application

<sup>viii</sup> Report from WVFB

<sup>ix</sup> Escape Family Support (to follow)

<sup>x</sup> Northumberland Citizens Advice (to follow)

<sup>xi</sup> NCC Consultation letter – a) Map 1 b) Map 2 c) Map 3

<sup>xii</sup> **P&C Recommendations and Costs for CCTV** (to follow)