



Ashington Town Council
Town Hall, 65 Station Road
Ashington, Northumberland
NE63 8RX
Tel: (01670) 624521
Mobile: 07726954934

E-mail: sarah.eden@ashingtontowncouncil.gov.uk
Website: www.ashingtontowncouncil.gov.uk
<https://www.facebook.com/ashingtontowncouncil>
<https://www.instagram.com/ashingtontc/>

5th September 2023

To All members of the Council

You are hereby summoned to attend a meeting of the **FINANCE & GENERAL SERVICE COMMITTEE MEETING**, in **THE COUNCIL CHAMBER, 65 STATION ROAD, NE63 8RX**, on **Tuesday 12th September at 6:15pm**.

The agenda for the meeting is set out below, along with associated papers. If you have any questions about any of the items on the agenda, please contact the office.

The meeting is open to the press and public. Our Risk Assessment requires that anyone wishing to attend the meeting, reads the risk assessment and meeting guidelines in advance. These are available on request, or via the Town Council website.

A handwritten signature in black ink, appearing to read "Sarah Eden".

Sarah Eden
Executive Office/RFO

AGENDA

1. WELCOME BY THE CHAIR

The Chair will open the meeting.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DISCLOSURE OF INTERESTS

To receive any declarations of disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

Members are also reminded that they need to regularly review their declarations of interest forms and ensure they remain up to date.

4. DISPENSATIONS

To receive and consider any dispensations.

5. PUBLIC PARTICIPATION

The Chair to receive any items put forward by members of the public and to put questions to or draw relevant matters to the attention of the Council. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

Please email/telephone the Clerk with questions on items on the agenda no later than 5.00pm on Monday 11th September 2023.

6. MINUTES OF LAST MEETING

To receive and sign as a true record, the minutes of the meeting held on Tuesday 8th August 2023 (enc)ⁱ

7. BUDGET AND EXPENDITURE 2023/24

a) Updated Budget Report

To receive updated budget report and address any questions to the Responsible Financial Officer (RFO) (enc)ⁱⁱ

b) Half-Year Review

To note those budget headings that have been highlighted with expected underspend, and agree to prioritise plans for spending in these areas, or to divert spending towards other projects

c) Accounts Paid and to be Paid (including Bank Reconciliation)

To receive a schedule of accounts paid and to be paid; to endorse those accounts paid and agree those to be paid, since 31st July 2023(enc)ⁱⁱⁱ

8. CASUAL VACANCY – HAYDON WARD NOTICE OF ELECTION

To receive formal notification of an election, scheduled to be held on Thursday 12th October, with nominations open from Thursday 7th September 2023 until 4pm on Friday 15th September 2023.

9. EVENTS, COMMUNITY & ENGAGEMENT

a) Summary of events

To receive a report of recent events held and funded

- Great Big Green Week (enc)^{iv}
- Ashington Fair Day (enc)^v
- Station Road Street Activities and Summer Holiday funded events and activities (enc)^{vi}

b) Events, Community and Engagement Budget

To receive a summary of spending on events, and agree to endorse the movement of funds between events, note high-cost items, and consider future spending (enc)^{vii}

10. GREEN LANE ALLOTMENTS – NEW WATER CONNECTION (enc)^{viii}

a) New Connection at Green Lane Allotment Site

To receive report from the Assets & Facilities Manager recommending a new connection for the water supply at Green Lane Allotments, circumventing approximately 75m of pipework through the gardens, alongside the railway line and back down to the water meter, in favour of 8m pipework straight across the road.

b) Quotation for work

To receive costs and specification for work to be undertaken by Northumbrian Water Limited, as well as new pipework by P2 Utilities, and agree action to be taken.

11. EXCLUSION OF PRESS AND PUBLIC

In accordance with section 1 (2) LGA 1960, to agree to exclude the press and public due to the confidential nature of the business being transacted.

12. MANAGEMENT OF ASHINGTON ALLOTMENTS

To receive report of recommendations in respect of the management of Ashington Allotments, and agree action to be taken (enc)^{ix}

13. NORTHUMBERLAND COUNTY COUNCIL – ENHANCED SERVICES NEGOTIATIONS

To receive a report of the meeting held on 27th July 2023, and endorse the action taken (enc)^x

14. STATION ROAD CCTV

To formally approve the preferred supplier to work with the Council, and Neighbourhood Policing Team on an updated and appropriate CCTV solution for Station Road, Ashington.

15. DATE, TIME AND VENUE FOR THE NEXT MEETING

Tuesday 10th October 2023, 6:00pm, Council Chamber.

ENCLOSURES

ⁱ Draft Minutes of the Finance and General Services Committee, 8th August 2023

ⁱⁱ Updated Budget Report 2023/24

ⁱⁱⁱ Schedule of Accounts paid/to be paid

^{iv} Summary Report – Great Big Green Week

^v Summary Report – Ashington Fair Day

^{vi} Summary Report – Station Road Street Activities and funded events and activities

^{vii} Summary of Events, Community & Engagement Budget budget/spending

^{viii} Report and Costs for New Water Connection at Green Lane Allotments

^{ix} Allotments Report – Proposed Way Forward

^x Report of meeting held on 27th July 2023