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19<sup>th</sup> September 2023

### **To all Members of the Council**

You are hereby summoned to attend the Full Council Meeting, at **THE COUNCIL CHAMBER, 65 STATION ROAD, NE63 8RX, on Tuesday 26<sup>th</sup> September 2023, commencing at 6:00pm.**

The agenda for the meeting is set out below, along with supporting documents. If you have any questions about any of the items on the agenda, please contact the office.

The meeting is open to the press and public. Our Risk Assessment requires that anyone wishing to attend the meeting, reads the risk assessment and meeting guidelines in advance. These are available on request, or via the Town Council website.

Regards

A handwritten signature in black ink, appearing to read "Sarah Eden".

**Sarah Eden**  
**Clerk to the Town Council**

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### **AGENDA**

#### **1. WELCOME BY THE CHAIR**

Welcome by Cllr Mark Purvis.

#### **2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

#### **3. DISCLOSURE OF INTERESTS**

To receive any declarations of disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

*Members are also reminded that they need to regularly review their declarations of interest forms and ensure they remain up to date.*

#### **4. DISPENSATIONS**

To receive and consider any dispensations.

#### **5. PUBLIC PARTICIPATION**

The Chair to receive any items put forward by members of the public and to put questions to or draw relevant matters to the attention of the Council. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

*Please email/telephone the Clerk with questions on items on the agenda no later than 5.00pm on Monday 25<sup>th</sup> September 2023*

#### **6. MINUTES OF LAST MEETING**

To receive and sign as a true record, the minutes of the meeting held on Tuesday 18<sup>th</sup> July 2023 (enc)<sup>i</sup>

#### **7. REPORT FROM THE NEIGHBOURHOOD POLICING TEAM**

To receive a report from Sergeant Paul Davis (enc)<sup>ii</sup>

#### **8. NORTH EAST IMMEDIATE CARE**

To receive information about the work of North East Immediate Care (NEIC), and how this may serve residents of Ashington.

#### **9. REPORT FROM THE CIVIC HEAD OF ASHINGTON (CLLR VICTOR BRIDGES)**

To receive a verbal report from the Civic Head of Ashington on engagements since the last meeting, to include a verbal report from Deputy Civic Head, Cllr Vicky Brown on the Town Twinning visit to Remscheid.

#### **10. REPORT FROM THE LEADER OF THE COUNCIL (CLLR JOHN TULLY)**

To receive a verbal report from the Leader of the Town Council.

#### **11. FINANCIAL AND MANAGEMENT RISK ASSESSMENT**

To receive the updated document and to note new risks included by the Executive Officer (enc)<sup>iii</sup>

#### **12. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR), YEAR ENDING MARCH 2023**

##### **a) External Auditor Report/Certificate**

To receive the External Auditor Report/Certificate.

##### **b) Notice of Conclusion of Audit**

To receive and endorse the publication of the Notice of Conclusion of Audit (with dates for inspection), on the Town Council's website, alongside Annual Governance and Accountability Return, year ending March 2023, and to agree any other action required.

*Please note that at the time of writing the conclusion of audit has not been received. The External Auditor has confirmed they expect to have all audits complete by the end of September.*

#### **13. RESPONSE TO PUBLIC QUESTIONS**

To receive and endorse the written response to public questions received at the Full Council meeting on 18<sup>th</sup> July 2023, sent by email on 19<sup>th</sup> July 2023 (enc)<sup>iv</sup>

#### **14. EXCLUSION OF PRESS AND PUBLIC**

In accordance with section 1 (2) LGA 1960, to agree to exclude the press and public due to the confidential nature of the business being transacted.

#### **15. MANAGEMENT OF ASHINGTON ALLOTMENTS**

To receive report of recommendations in respect of the management of Ashington Allotments, and agree action to be taken (*papers received at September FGS Meeting*)

#### **16. NEXT FULL COUNCIL MEETING**

Tuesday 28<sup>th</sup> November 2023.

#### **ENCLOSURES**

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- i Draft Minutes of the Full Council Meeting held on Tuesday 18<sup>th</sup> July 2023
- ii Report from Northumbria Police (to follow)
- iii Financial and Management Risk Assessment, September 2023
- iv Council response to resident questions received at meeting on 18<sup>th</sup> July 2023