



Ashington Town Council
Town Hall, 65 Station Road
Ashington
Northumberland
NE63 8RX

14th April 2026

To all members of the Personnel Committee

You are hereby summoned to attend a meeting of the **PERSONNEL COMMITTEE**, being held in the **Council Chamber, Town Hall, Ashington, NE63 8RX, on Tuesday 21st April 2026, at 4:30pm.**

The agenda for the meeting is set out below, along with associated papers. If you have any questions about any of the items on the agenda, please contact the office.

Sarah Eden
Executive Officer/RFO

AGENDA

1. WELCOME BY THE CHAIR

The Chair to open the meeting.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DISCLOSURE OF INTERESTS

To receive any declarations of disclosable pecuniary interests and other interests in items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

4. DISPENSATIONS

To receive and consider any dispensations.

5. DRAFT MINUTES OF PERSONNEL COMMITTEE MEETING HELD ON 24th FEBRUARY 2026

To approve the minutes as a true record (enc)ⁱ *These minutes have been shared in draft in accordance with proper practice and are on the Council's website.*

6. COMMITTEE TERMS OF REFERENCE

To consider the current membership arrangements of the Personnel Committee following the amendment agreed by Full Council in January 2026, and to agree a recommendation to

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<https://www.instagram.com/ashingtontc/>

Full Council on the membership model to be adopted at the Annual Meeting in May 2026 (enc)ⁱⁱ

7. EXCLUSION OF PRESS AND PUBLIC

Members are invited to consider passing the following resolution:

That the press and public be excluded from the meeting during consideration of the following item, permitted under Section 1 (2) LGA 1960, due to the confidential nature of the business being transacted.

8. STAFFING MATTER

To receive an update from the Executive Officer on a confidential staffing matter and to take such decisions as are required and as have been delegated to this Committee (enc)ⁱⁱⁱ

ENCLOSURES

ⁱ Draft Minutes of the meeting held on 24th February 2026

ⁱⁱ TOR Report from EO

ⁱⁱⁱ **CONFIDENTIAL Staffing Matter**

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