

**Ashington Town Council**  
**DRAFT Extraordinary Meeting of the Finance & General Services Committee Meeting held**  
**at 6:00pm on Wednesday 3<sup>rd</sup> August 2022, in The Council Chamber, Town Hall**

**COUNCILLORS PRESENT:**

Cllrs Lynne Grimshaw (Chair) Caroline Ball, Michelle Brannigan, Marjorie Chambers, Glyn Davies, Jim Lang, John Tully, Sophie Robinson, Pauline Thompson, and Bob Walkinshaw.

**ALSO, IN ATTENDANCE:**

Sarah Eden – Clerk/RFO, Stephen Humphrey – ATC Assets and Facilities Manager, Sharon Parmley – Administration (Minute taking)

The Chair sought members agreement to receive an urgent item (Minute Reference FGS 22/340), the Chair believing it was urgent by reason of special circumstances i.e. the matter having arisen since the agenda was prepared and it was unreasonable to delay a decision until the next meeting.

**FGS 22/233 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Eleanor Armstrong, Victor Bridges, Louis Brown, Vicky Brown, Matthew Cuthbert, Lawrence Henderson, Liam Lavery and Mark Purvis.

**FGS 22/234 DISCLOSURE OF INTERESTS**

There were no disclosures of interests.

**FGS 22/235 DISPENSATIONS**

There were no dispensations.

**FGS 22/236 PUBLIC PARTICIPATION**

There were no members of the public present.

**FGS 22/237 SUSPENSION OF FINANCIAL REGULATIONS**

It was **AGREED** to suspend Financial Regulation 11 to allow consideration of a single contract price, for the reasons set out in enclosure ii, sent out in advance of the meeting.

**FGS 22/238 EXCLUSION OF PRESS AND PUBLIC**

It was **AGREED** to **PASS** the following resolution.

That the press and public be excluded from the meeting during consideration of the following item, permitted under Part I of Schedule 12A of the Local Government Act 1972 (as amended by the Local Authorities (Access to Information) (Exempt Information) (England) Order 2006) Act as the matter is commercially sensitive.

**FGS 22/239 STANDPIPES ON ALLOTMENTS**

**a) *NWL Reports***

It was **AGREED** to **RECEIVE** relevant contraventions extracted from NWL reports on standpipes on allotments with reference to the Water Supply (Water Fitting) Regulations 1999 sent out in advance of the meeting.

**b) *Quotation***

It was **AGREED** to **RECEIVE** a quotation for the work required, and additional work requested by Allotment Associations sent out in advance of the meeting.

It was **FURTHER AGREED** that the order be placed with W.L Straughans as follows:

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Cost per replacement tap of £525 (no. 55 taps x £525= £28,875). No. 50 existing taps and no. 5 additional taps requested by Allotment Associations.

Additional works to re-site any tap is at £575 per day plus materials. This work is estimated at 3 days (3 days x £575 + £750=£2,475).

Total £31,350

Green Lane Allotment Association will contribute the full cost towards the additional no. one tap requested (£575).

Woodhorn Road Allotment Association will contribute the full cost towards the additional no. two taps requested (£1,150).

Seaton Hirst Allotment Association will contribute the full cost towards the additional no. two taps requested (£1,150).

The budget commitment from the Council is £28,725 for these essential works to take place. As a result, the allotment budget requires money moved in at the half-year review.

**FGS 22/340 EMERGENCY AGENDA ITEM - UPDATED QUOTATION FOR ELECTRIC VEHICLE**

It was **AGREED** to **RECEIVE** a verbal update from the Assets and Facilities Manager regarding the previously received and agreed quote for a new leased electric vehicle.

**Previously AGREED Quote**  
**E-dispatch 50kwh Enterprise Pro**

Deposit	Deposit (£)	Monthly Payment	Total Cost over term (4 years)
12 month	£ 4,828.56	£ 402.38	£ 24,142.80

It was **AGREED** to proceed with updated quote for the electric vehicle and place the order, at an increased cost of £1,413 over 4 years.

**Updated QUOTE**  
**E-dispatch 50kwh Enterprise Pro**

Deposit	Deposit (£)	Monthly Payment	Total Cost over term (4 years)
12 months	£ 5,204	£ 423.98	£ 25,555

**FGS 22/240 DATE, TIME, AND VENUE FOR THE NEXT MEETING**

Tuesday 13<sup>th</sup> September 2022, 6:00pm, Council Chamber.