

Finance & General Services Committee

Budget Monitoring Report for the Financial Period 1 April 2021 to 1 December 2021

	2021-22 BUDGET (PRECEPT FUNDED)	2021-22 USE OF B/FWD RESERVES - YEAR TO DATE	2021-22 AGREED BUDGET	2021-22 ACTUAL SPEND TO DATE	BALANCE OF BUDGET UNDER / (OVER) SPEND AGAINST BUDGET	% SPEND TO DATE AGAINST BUDGET
ADMINISTRATION						
EMPLOYEE COSTS						
Staff Salaries	174,200.00		174,200.00	86,032.56	88,167.44	49%
NI - Employer's Contribution	18,750.00		18,750.00	8,587.26	10,162.74	46%
Pension - Employer's Contribution	37,100.00		37,100.00	18,238.96	18,861.04	49%
Mobile Phone/Internet	950.00		950.00	515.00	435.00	54%
Payroll Administration Costs	300.00		300.00	141.71	158.29	47%
Travel/Subsistence	300.00		300.00	0.00	300.00	0%
Staff Training (Inc SLCC Conference)	3,200.00		3,200.00	0.00	3,200.00	0%
Subscriptions (Society of Local Council Clerks)	700.00		700.00	378.73	321.27	54%
Sub-Total	235,500.00	0.00	235,500.00	113,894.22	121,605.78	48%
OFFICE COSTS						
Town Hall - Office Rent	6,500.00		6,500.00	4,875.00	1,625.00	75%
Town Hall - Service Charge	5,000.00	10,000.00	15,000.00	0.00	15,000.00	0%
Venue/Room Hire	750.00		750.00	250.00	500.00	33%
Telecomms - Office Phone	630.00		630.00	415.68	214.32	66%
Telecomms - Business Email (Vodafone)	350.00		350.00	190.16	159.84	54%
IT Equipment/Support Services	750.00		750.00	590.44	159.56	79%
IT Software & Web Hosting Charges	2,500.00		2,500.00	1,954.10	545.90	78%
Website Development	2,500.00	3,000.00	5,500.00	2,143.40	3,356.60	39%

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Photocopier Rental & Insurance	1,800.00		1,800.00	1,366.00	434.00	76%
Photocopying Charges	1,200.00		1,200.00	285.49	914.51	24%
Postages	750.00		750.00	172.00	578.00	23%
Printing & Stationery	2,400.00		2,400.00	1,815.03	584.97	76%
Furniture & Equipment	600.00		600.00	621.54	-21.54	104%
Insurances	6,500.00		6,500.00	5,686.31	813.69	87%
Sundries (Supplies - Meeting Room etc)	100.00		100.00	21.00	79.00	21%
Sub-Total	32,330.00	13,000.00	45,330.00	20,386.15	24,943.85	45%
FEES & CHARGES						
Audit - Internal	750.00		750.00	420.00	330.00	56%
Audit - External	2,000.00		2,000.00	1,600.00	400.00	80%
Ashington Crier - Retainer for "Twitter" Account	300.00		300.00	0.00	300.00	0%
Ashington Camera Club - Retainer	300.00		300.00	0.00	300.00	0%
Data Protection (ICO)	100.00		100.00	0.00	100.00	0%
Legal and Professional Fees	750.00		750.00	698.95	51.05	93%
HR Advisory Services & Fees	500.00		500.00	0.00	500.00	0%
Election Expenses - Full Council (Provision)	2,500.00	5,000.00	7,500.00	0.00	7,500.00	0%
Election Expenses - Casual Vacancies	7,000.00		7,000.00	0.00	7,000.00	0%
Subscription - National Association of Local Councils	4,000.00		4,000.00	3,697.05	302.95	92%
Subscription - North East Regional Employer's Organisation (NEREO)	550.00		550.00	65.00	485.00	12%
Publications	300.00		300.00	123.00	177.00	41%
Publicity & Consultation	2,000.00		2,000.00	0.00	2,000.00	0%
Sub-Total	21,050.00	5,000.00	26,050.00	6,604.00	19,446.00	25%

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MEMBER EXPENSES						
Councillors Expenses - Printing and Stationery	6,000.00		6,000.00	-480.00	6,480.00	-8%
Councillors Expenses - Mobile Phone Allowance	720.00		720.00	0.00	720.00	0%
Councillor Training & Development	2,000.00		2,000.00	0.00	2,000.00	0%
Sub-Total	8,720.00	0.00	8,720.00	-480.00	9,200.00	-6%
CIVIC EVENTS						
Town Twinning	500.00		500.00	0.00	500.00	0%
Mayoral Expenses	450.00		450.00	0.00	450.00	0%
Remembrance Day/Armed Forces/Miners' Memorial	1,200.00		1,200.00	100.00	1,100.00	8%
Sub-Total	2,150.00	0.00	2,150.00	100.00	2,050.00	5%
COMMUNITY EVENTS						
Community Fayre Day	8,000.00		8,000.00	0.00	8,000.00	0%
Northumberland Miners Picnic (Vired to Woodhorn Museum Access Play Area)	10,000.00	-10,000.00	0.00	0.00	0.00	-
Ashington Hirst Celebratory Cup - Bowls Competition	500.00		500.00	400.00	100.00	80%
Christmas Lighting Switch-On	2,500.00		2,500.00	0.00	2,500.00	0%
Sub-Total	21,000.00	-10,000.00	11,000.00	400.00	10,600.00	4%
GRANTS TO LOCAL ORGANISATIONS						
Annual Subsidies - Infrastructure Organisations	42,000.00		42,000.00	40,000.00	2,000.00	95%
Annual Sponsorships - Sports Clubs	9,000.00		9,000.00	9,000.00	0.00	100%
Ashington & District Male Voice Choir	250.00		250.00	250.00	0.00	100%
Ashington Colliery Band	250.00		250.00	250.00	0.00	100%
Small Grants & Donations Fund	7,500.00		7,500.00	6,684.00	816.00	89%

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Citizen's Awards Scheme	500.00		500.00	0.00	500.00	0%
Sub-Total	59,500.00	0.00	59,500.00	56,184.00	3,316.00	94%
DIRECT SERVICE PROVISION						
(i) Neighbourhood Services Officer:						
Vehicle Leasing Costs	2,500.00		2,500.00	1,589.52	910.48	64%
Vehicle Fuel & Maintenance Costs	3,000.00		3,000.00	732.40	2,267.60	24%
Protective Clothing Allowance	380.00		380.00	0.00	380.00	0%
Materials	3,500.00		3,500.00	2,545.39	954.61	73%
Storage Unit - Green Lane Workshops	3,000.00		3,000.00	1,709.47	1,290.53	57%
Sub-Total (i)	12,380.00	0.00	12,380.00	6,576.78	5,803.22	53%
(ii) Town Council Services:						
Allotments	30,000.00	25,000.00	55,000.00	36,064.23	18,935.77	66%
Hirst Park Renewal Project (MOU Agreement)	23,680.00	-23,680.00	0.00	0.00	0.00	#DIV/0!
CCTV Provision (Equipment Lease)	6,000.00		6,000.00	3,816.00	2,184.00	64%
Highways Interactive Speed Signs	2,500.00		2,500.00	0.00	2,500.00	0%
Seasonal Lighting	17,500.00	10,000.00	27,500.00	0.00	27,500.00	0%
Gardens Competition	850.00		850.00	720.17	129.83	85%
Memorials	1,000.00		1,000.00	19.95	980.05	2%
Bus Shelters	10,000.00	10,000.00	20,000.00	187.87	19,812.13	1%
Provision of Litter Bins	8,000.00		8,000.00	2,440.00	5,560.00	31%
Public Seats	800.00		800.00	460.03	339.97	58%
Play Areas	7,000.00	20,000.00	27,000.00	11,643.05	15,356.95	43%
Sub-Total (ii)	107,330.00	41,320.00	148,650.00	55,351.30	93,298.70	37%
(iii) Neighbourhood Services Group						
NCC/ATC Neighbourhood Services Partnership	220,000.00		220,000.00	73,799.27	146,200.73	34%

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Environmental Enhancement Schemes - Floral Presentations	47,000.00	40,000.00	87,000.00	44,044.38	42,955.62	51%
Climate Change Projects & Initiatives	10,000.00	20,000.00	30,000.00	0.00	30,000.00	0%
Environmental Enforcement Officer (NCC -SLA)	21,100.00		21,100.00	15,881.61	5,218.39	75%
Sub-Total (iii)	298,100.00	60,000.00	358,100.00	133,725.26	224,374.74	37%
DIRECT SERVICE PROVISION - TOTAL (i)+(ii)+(iii)	417,810.00	101,320.00	519,130.00	195,653.34	323,476.66	38%
FURTHER AGREED USE OF RESERVES						
COVID-19 / Support Fund		7,500.00	7,500.00	0.00	7,500.00	0%
Jack Charlton Statue Project (b/fwd £18,980 + £24,000 agreed Full Council 21/9)		42,980.00	42,980.00	28,000.00	14,980.00	65%
Charlton Brothers Commemoration Project (NCC Led)		2,500.00	2,500.00	0.00	2,500.00	0%
Memorial Garden Wall Renewal (Insurance)		0.00	0.00	0.00	0.00	
Northumbria Police - Acquisition of Electric Bikes		5,400.00	5,400.00	-5,400.00	10,800.00	-100%
Woodhorn Museum Accessible Play Area (Vired from Miners' Picnic)		10,000.00	10,000.00	0.00	10,000.00	0%
Storm Damage Emergency Fund (Virement from Hirst Park SLA)		23,680.00	23,680.00	0.00	23,680.00	0%
Sub-Total	0.00	92,060.00	92,060.00	22,600.00	69,460.00	
TOTALS	798,060.00	201,380.00	999,440.00	415,341.71	584,098.29	42%
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GENERAL RESERVES	£
General Reserves b/fwd at 1 April 2021	486,529.27
Add: 2021/22 Precept	798,060.00
Add: Estimated Income Receipts (Allotment Fees/Bank Interest)	6,640.00
S106 Windfarm Funding (Hirst Park Scheme)	40,000.00
Total Available Resources	1,331,229.27
Less:	
Agreed Budget Spend 2021/22	-999,440.00
Estimated ATC General Reserves as at 31 March 2022	331,789.27