

**ASHINGTON TOWN COUNCIL**  
**DRAFT Minutes of the Full Council Meeting, held at 6:00pm**  
**on Tuesday 27<sup>th</sup> September 2022**  
**at Ashington Town Hall, Council Chamber, 65 Station Road, Ashington, NE63 8RX**

**COUNCILLORS PRESENT:**

Mark Purvis (Chair), Cllrs Louis Brown, Vicky Brown, Michelle Brannigan, Marjorie Chambers, Glyn Davies, Lynne Grimshaw, Jim Lang, Pauline Thompson, and Bob Walkinshaw.

**ALSO, IN ATTENDANCE**

Sarah Eden – Town Clerk & RFO, Stephen Humphrey – Assets and Facilities Manager, Sharon Parmley – Administration (minute taking)

**FC22/1053 WELCOME BY THE CHAIR**

Welcome by Cllr Mark Purvis.

**FC22/1054 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Eleanor Armstrong, Caroline Ball, Victor Bridges, Matthew Cuthbert, Lawrence Henderson, Liam Lavery, Sophie Robinson, and John Tully

**FC22/1055 DISCLOSURE OF INTERESTS**

There were no disclosures of interest.

**FC22/1056 DISPENSATIONS**

There were no requests for Dispensations.

**FC22/1057 PUBLIC PARTICIPATION**

There were no items for public participation.

**FC22/1058 MINUTES OF LAST MEETING**

It was **AGREED to RECEIVE and SIGN** the minutes of the Meeting held on Tuesday 28<sup>th</sup> June 2022 as a true record.

**FC22/1059 REPORT FROM THE CIVIC HEAD OF ASHINGTON CLLR BOB WALKINSHAW**

It was **AGREED to RECEIVE** a verbal report from the Civic Head.

**Thursday 11<sup>th</sup> August** - Ashington RVS Social Centre Summer Outing to Newbiggin Maritime Centre. The trip was partially funded by ATC's Queen Jubilee Fund.

**Tuesday 30<sup>th</sup> August** - At Home with The Parente Family.

**Tuesday 20<sup>th</sup> & Wednesday 21<sup>st</sup> September** – Visiting Garden Competition Winners to present their prizes.

**FC22/1060 REPORT FROM THE LEADER OF THE COUNCIL**

The Leader sent his apologies for the meeting.

**FC22/1061 FINANCIAL AND MANAGEMENT RISK ASSESSMENT, SEPTEMBER 2022**

It was **AGREED to RECEIVE** the Financial Risk Assessment, September 2022.

The Clerk brought to the attention of the Councillors the red areas of the assessment, these pose the highest risks and due care needs to be taken to ensure any risks are minimised. Reference was made to contact by Northumberland County Council for Ashington Town Council

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to take responsibility for the recently re-installed Jackie Milburn Statue at Ashington Leisure Centre. The Clerk confirmed that communication was ongoing in regards landownership, liabilities and professional indemnity for the structural work undertaken.

The Clerk also drew members attention to those risks that had been lowered due to actions taken.

**FC 22/1062 SUSPENSION OF STANDING ORDERS**

Following approval of the Chair, an urgent item was brought forward. **It was AGREED** to suspend standing orders to receive the following motion without notice in line with “9b - No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice of its wording to the Proper Officer at least seven clear days before the meeting. Clear days do not include the day of the notice, or the day of the meeting.”

**FC22/1063 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR), YEAR ENDING MARCH 2022**

**a) External Auditor Report/Certificate**

**It was AGREED to RECEIVE** the External Auditor Report/Certificate, with the note that the AGAR was not accurately completed before submission for review, and amendments are required prior to completing the 2022/23 return.

The Clerk/RFO confirmed that the errors were recording errors rather than arithmetic or numerical accuracy errors, therefore no irregularities were noted.

The Clerk confirmed that the information was available on the Town Council website as required.

**b) Notice of Conclusion of Audit**

**It was AGREED to ENDORSE** the publication of the Notice of Conclusion of Audit (with dates for inspection), on the Town Council’s website, alongside Annual Governance and Accountability Return, year ending March 2022

**FC22/1064 DATE AND TIME OF NEXT MEETING**

Tuesday 29<sup>th</sup> November 2022, 6pm, Ashington Town Hall, 65 Station Road, Ashington, NE63 8RX.

**The meeting ended at 7:40pm**