

**Finance & General Services Committee**  
**Updated Budget - Year Ending 31 March 2022**

|  | 2021-22 BUDGET<br>(PRECEPT FUNDED) | 2021-22 USE OF<br>B/FWD<br>RESERVES<br>YEAR TO<br>DATE | 2021-22<br>GROSS<br>BUDGET | 2021-22<br>ACTUAL<br>SPEND TO<br>DATE | 2021-22<br>COMMITTED<br>SPENDING TO<br>CF | 2021/22<br>INCOME/<br>FUNDING | 2021-22<br>ESTIMATED<br>OUTTURN<br>TO 31<br>MARCH | BALANCE OF<br>BUDGET<br>UNDER /<br>(OVER)<br>SPEND<br>AGAINST<br>BUDGET | % SPEND v<br>BUDGET |
|--|------------------------------------|--|----------------------------|---------------------------------------|---|-------------------------------|---|---|---------------------|
| <b>ADMINISTRATION</b>                              |                                    |  |                            |                                       |   |                               |   |   |                     |
| <b>EMPLOYEE COSTS</b>                              |                                    |  |                            |                                       |   |                               |   |   |                     |
| Staff Salaries                                     | 174,200.00                         |  | £174,200                   | £149,181                              | £0  | £0                            | £149,181  | £25,019   | 86%                 |
| NI - Employer's Contribution                       | 18,750.00                          |  | £18,750                    | £13,999                               | £0  | £0                            | £13,999   | £4,751  | 75%                 |
| Pension - Employer's Contribution                  | 37,100.00                          |  | £37,100                    | £28,418                               | £0  | £0                            | £28,418   | £8,682  | 77%                 |
| Mobile Phone/Internet                              | 950.00                             |  | £950                       | £723                                  | £0  | £0                            | £723  | £227  | 76%                 |
| Payroll Administration Costs                       | 300.00                             |  | £300                       | £229                                  | £0  | £0                            | £229  | £71   | 76%                 |
| Travel/Subsistence                                 | 300.00                             |  | £300                       | £146                                  | £0  | £0                            | £146  | £154  | 49%                 |
| Staff Training (Inc SLCC<br>Conference)            | 3,200.00                           |  | £3,200                     | £205                                  | £0  | £0                            | £205  | £2,995  | 6%                  |
| Subscriptions (Society of Local<br>Council Clerks) | 700.00                             |  | £700                       | £815                                  | £0  | £0                            | £815  | -£115   | 116%                |
| <b>Sub-Total</b>                                   | <b>235,500.00</b>                  | <b>£0</b>  | <b>£235,500</b>            | <b>£193,715</b>                       | <b>£0</b>                                 | <b>£0</b>                     | <b>£193,715</b>                                   | <b>£41,785</b>  | <b>82%</b>          |
| <b>OFFICE COSTS</b>                                |                                    |  |                            |                                       |   |                               |   |   |                     |
| Town Hall - Office Rent                            | 6,500.00                           |  | £6,500                     | £6,500                                | £0  | £0                            | £6,500  | £0  | 100%                |
| Town Hall - Service Charge                         | 5,000.00                           | £10,000  | £15,000                    | £0                                    | £0  | £0                            | £0  | £15,000   | 0%                  |
| Venue/Room Hire                                    | 750.00                             |  | £750                       | £534                                  | £0  | £0                            | £534  | £216  | 71%                 |
| Telecomms - Office Phone                           | 630.00                             |  | £630                       | £702                                  | £0  | £0                            | £702  | -£72  | 111%                |
| Telecomms - Business Email<br>(Vodafone)           | 350.00                             |  | £350                       | £286                                  | £0  | £0                            | £286  | £64   | 82%                 |
| IT Equipment/Support Services                      | 750.00                             |  | £750                       | £626                                  | £0  | £0                            | £626  | £124  | 84%                 |
| IT Software & Web Hosting Charges                  | 2,500.00                           |  | £2,500                     | £3,704                                | £0  | £0                            | £3,704  | -£1,204   | 148%                |
| Website Development                                | 2,500.00                           | £3,000   | £5,500                     | £4,467                                | £0  | £0                            | £4,467  | £1,033  | 81%                 |
| Photocopier Rental & Insurance                     | 1,800.00                           |  | £1,800                     | £1,838                                | £0  | £0                            | £1,838  | -£38  | 102%                |

|  |                  |                |                |                |           |           |                |                |            |
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| Photocopying Charges   | 1,200.00         |                | £1,200         | £816           | £0        | £0        | £816           | £384           | 68%        |
| Postages   | 750.00           |                | £750           | £258           | £0        | £0        | £258           | £492           | 34%        |
| Printing & Stationery  | 2,400.00         |                | £2,400         | £2,420         | £0        | £0        | £2,420         | £20            | 101%       |
| Furniture & Equipment  | 600.00           |                | £600           | £1,628         | £0        | £0        | £1,628         | £1,028         | 271%       |
| Insurances   | 6,500.00         |                | £6,500         | £11,007        | £0        | £0        | £11,007        | £4,507         | 169%       |
| Sundries (Supplies - Meeting Room etc)                             | 100.00           |                | £100           | £75            | £0        | £0        | £75            | £25            | 75%        |
| <b>Sub-Total</b>   | <b>32,330.00</b> | <b>£13,000</b> | <b>£45,330</b> | <b>£34,862</b> | <b>£0</b> | <b>£0</b> | <b>£34,862</b> | <b>£10,468</b> | <b>77%</b> |
| <b>FEES &amp; CHARGES</b>  |                  |                |                |                |           |           |                |                |            |
| Audit - Internal   | 750.00           |                | £750           | £420           | £0        | £0        | £420           | £330           | 56%        |
| Audit - External   | 2,000.00         |                | £2,000         | £1,600         | £0        | £0        | £1,600         | £400           | 80%        |
| Ashington Crier - Retainer for "Twitter" Account                   | 300.00           |                | £300           | £0             | £0        | £0        | £0             | £300           | 0%         |
| Ashington Camera Club - Retainer                                   | 300.00           |                | £300           | £0             | £0        | £0        | £0             | £300           | 0%         |
| Data Protection (ICO)  | 100.00           |                | £100           | £40            | £0        | £0        | £40            | £60            | 40%        |
| Legal and Professional Fees  | 750.00           |                | £750           | £773           | £0        | £0        | £773           | £23            | 103%       |
| HR Advisory Services & Fees  | 500.00           |                | £500           | £250           | £0        | £0        | £250           | £250           | 50%        |
| Election Expenses - Full Council (Provision)                       | 2,500.00         | £5,000         | £7,500         | £0             | £0        | £0        | £0             | £7,500         | 0%         |
| Election Expenses - Casual Vacancies                               | 7,000.00         |                | £7,000         | £0             | £0        | £0        | £0             | £7,000         | 0%         |
| Subscription - National Association of Local Councils              | 4,000.00         |                | £4,000         | £3,697         | £0        | £0        | £3,697         | £303           | 92%        |
| Subscription - North East Regional Employer's Organisation (NEREO) | 550.00           |                | £550           | £65            | £0        | £0        | £65            | £485           | 12%        |
| Publications   | 300.00           |                | £300           | £123           | £0        | £0        | £123           | £177           | 41%        |
| Publicity & Consultation   | 2,000.00         |                | £2,000         | £0             | £0        | £0        | £0             | £2,000         | 0%         |
| <b>Sub-Total</b>   | <b>21,050.00</b> | <b>£5,000</b>  | <b>£26,050</b> | <b>£6,968</b>  | <b>£0</b> | <b>£0</b> | <b>£6,968</b>  | <b>£19,082</b> | <b>27%</b> |
| <b>MEMBER EXPENSES</b>   |                  |                |                |                |           |           |                |                |            |
| Councillors Expenses - Printing and Stationery                     | 6,000.00         |                | £6,000         | £42            | £0        | £0        | £42            | £6,042         | -1%        |
| Councillors Expenses - Mobile Phone Allowance                      | 720.00           |                | £720           | £0             | £0        | £0        | £0             | £720           | 0%         |

|  |                  |                 |                |                |           |               |                |               |            |
|--|------------------|-----------------|----------------|----------------|-----------|---------------|----------------|---------------|------------|
| Councillor Training & Development  | 2,000.00         |                 | £2,000         | £1,060         | £0        | £0            | £1,060         | £940          | 53%        |
| <b>Sub-Total</b>   | <b>8,720.00</b>  | <b>£0</b>       | <b>£8,720</b>  | <b>£1,018</b>  | <b>£0</b> | <b>£0</b>     | <b>£1,018</b>  | <b>£7,702</b> | <b>12%</b> |
| <b>CIVIC EVENTS</b>  |                  |                 |                |                |           |               |                |               |            |
| Town Twinning  | 500.00           |                 | £500           | £0             | £0        | £0            | £0             | £500          | 0%         |
| Civic Duties Expenses  | 450.00           |                 | £450           | £0             | £0        | £0            | £0             | £450          | 0%         |
| Remembrance Day/Armed Forces/Miners' Memorial                            | 1,200.00         |                 | £1,200         | £150           | £0        | £0            | £150           | £1,050        | 13%        |
| <b>Sub-Total</b>   | <b>2,150.00</b>  | <b>£0</b>       | <b>£2,150</b>  | <b>£150</b>    | <b>£0</b> | <b>£0</b>     | <b>£150</b>    | <b>£2,000</b> | <b>7%</b>  |
| <b>COMMUNITY EVENTS</b>  |                  |                 |                |                |           |               |                |               |            |
| Community Fayre Day  | 8,000.00         |                 | £8,000         | £1,000         | £0        | £0            | £1,000         | £7,000        | 13%        |
| Northumberland Miners Picnic (Vired to Woodhorn Museum Access Play Area) | 10,000.00        | <b>-£10,000</b> | £0             | £0             | £0        | £0            | £0             | £0            |            |
| Ashington Hirst Celebratory Cup - Bowls Competition                      | 500.00           |                 | £500           | £400           | £0        | £0            | £400           | £100          | 80%        |
| Christmas Lighting Switch-On   | 2,500.00         |                 | £2,500         | £0             | £0        | £0            | £0             | £2,500        | 0%         |
| <b>Sub-Total</b>   | <b>21,000.00</b> | <b>-£10,000</b> | <b>£11,000</b> | <b>£1,400</b>  | <b>£0</b> | <b>£0</b>     | <b>£1,400</b>  | <b>£9,600</b> | <b>13%</b> |
| <b>GRANTS TO LOCAL ORGANISATIONS</b>                                     |                  |                 |                |                |           |               |                |               |            |
| Annual Subsidies - Infrastructure Organisations                          | 42,000.00        |                 | £42,000        | £40,000        | £0        | £6,000        | £34,000        | £8,000        | 81%        |
| Annual Sponsorships - Sports Clubs                                       | 9,000.00         |                 | £9,000         | £9,000         | £0        | £0            | £9,000         | £0            | 100%       |
| Ashington & District Male Voice Choir                                    | 250.00           |                 | £250           | £250           | £0        | £0            | £250           | £0            | 100%       |
| Ashington Colliery Band  | 250.00           |                 | £250           | £250           | £0        | £0            | £250           | £0            | 100%       |
| Small Grants & Donations Fund  | 7,500.00         |                 | £7,500         | £6,424         | £0        | £0            | £6,424         | £1,076        | 86%        |
| Citizen's Awards Scheme  | 500.00           |                 | £500           | £0             | £0        | £0            | £0             | £500          | 0%         |
| <b>Sub-Total</b>   | <b>59,500.00</b> | <b>£0</b>       | <b>£59,500</b> | <b>£55,924</b> | <b>£0</b> | <b>£6,000</b> | <b>£49,924</b> | <b>£9,576</b> | <b>84%</b> |
| <b>DIRECT SERVICE PROVISION</b>  |                  |                 |                |                |           |               |                |               |            |
| <b>(i) Neighbourhood Services Officer:</b>                               |                  |                 |                |                |           |               |                |               |            |
| Vehicle Leasing Costs  | 2,500.00         |                 | £2,500         | £2,384         | £0        | £0            | £2,384         | £116          | 95%        |
| Vehicle Fuel & Maintenance Costs   | 3,000.00         |                 | £3,000         | £1,160         | £0        | £0            | £1,160         | £1,840        | 39%        |



|   |                   |                 |                 |                 |                |                 |                 |                 |            |
|---|-------------------|-----------------|-----------------|-----------------|----------------|-----------------|-----------------|-----------------|------------|
| COVID-19 / Support Fund   |                   | £7,500          | £7,500          | £0              | £0             | £0              | £0              | £7,500          | 0%         |
| Jack Charlton Statue Project (b/fwd £18,980 + £24,000 agreed Full Council 21/9) |                   | £42,980         | £42,980         | £42,400         | £30,400        | £26,257         | £46,543         | -£3,563         | 108%       |
| Charlton Brothers Commemoration Project (NCC Led)                               |                   | £2,500          | £2,500          | £0              | £2,500         | £0              | £2,500          | £0              | 100%       |
| Memorial Garden Wall Renewal (Insurance)  |                   | £0              | £0              | £7,580          | £0             | £7,580          | £0              | £0              |            |
| Northumbria Police - Acquisition of Electric Bikes                              |                   | £5,400          | £5,400          | £0              | £5,000         | £5,400          | -£400           | £5,800          | -7%        |
| Woodhorn Museum Accessible Play Area (Vired from Miners' Picnic)                |                   | £10,000         | £10,000         | £10,000         | £0             | £0              | £10,000         | £0              | 100%       |
| Storm Damage Emergency Fund (Virement from Hirst Park SLA)                      |                   | £23,680         | £23,680         | £20,825         | £2,691         | £0              | £23,516         | £164            | 99%        |
| <b>Sub-Total</b>  | <b>0.00</b>       | <b>£92,060</b>  | <b>£92,060</b>  | <b>£80,805</b>  | <b>£40,591</b> | <b>£39,237</b>  | <b>£82,159</b>  | <b>£9,901</b>   | <b>89%</b> |
| <b>TOTALS</b>   | <b>798,060.00</b> | <b>£201,380</b> | <b>£999,440</b> | <b>£750,444</b> | <b>£52,456</b> | <b>£105,517</b> | <b>£697,383</b> | <b>£302,057</b> | <b>70%</b> |

#### DRAFT EOY

|                                 |                    |
|---------------------------------|--------------------|
| Cashbook Opening Balance        | £449,118.31        |
| Expenditure                     | -£750,443.98       |
| Income                          | £105,517.35        |
| Precept 2021/22                 | £798,060.00        |
| VAT Received from 2020/21       | £31,410.96         |
| <b>Closing Cashbook Balance</b> | <b>£633,662.64</b> |

|                        |                |
|------------------------|----------------|
| Precept 2022/23        | £824,900       |
| Balances Available     | £633,662.64    |
| VAT due 2021/22        | £44,876        |
| Budget Commitments C/F | -£52,455.99    |
| Budget 2022/23         | -£1,089,400.00 |
| Earmarked Reserves     | -£107,200.00   |

General Reserves & Contingency -£250,000.00

**£4,382.30** Available to allocate