

AGENDA ITEM 24, Enc xix) Grant Policy Review - Task and Finish Group

Purpose

To establish a Task and Finish Group to review and develop a comprehensive Grants Policy and Guidelines for both Annual and Small Grants.

Background

Following feedback received from recent annual grant applicants and the analysis presented in the "Enhancing Grant Allocation" report, as well as an underspend in small grants, a clear need was identified to review and update our current grant allocation processes, criteria, and guidelines.

Proposal

To establish a Task and Finish Group comprising of Councillors to work collaboratively with Sarah and Sharon to:

- Review current grant allocation processes
- Develop clear criteria and guidelines for Annual Grants
- Review and refine Small Grants procedures
- Create a comprehensive Grants Policy document
- Establish transparent decision-making processes
- Set clear funding caps and application requirements

Timeline

The Task and Finish Group will meet promptly to complete this work and present a draft Grants Policy and Guidelines to the Finance and General Services Committee meeting on 8th July 2025 for consideration and approval.

Action Required

1. Agree to establish the Task and Finish Group
2. Determine the number of Councillors to participate
3. Authorise the group to work with officers to develop the policy framework

Recommendation

That the Council agrees to establish a Task and Finish Group as outlined above to ensure our grant allocation processes are transparent, fair, and effective for the benefit of our community organisations